

PASS/NOCREDIT FORM

Requirements

- **Eligible courses:** Humanities/Social Science elective, General Elective, non-School 14 Technical elective.
- **Ineligible courses:** Calc 1-4, Physics 1a,1b,2a,2b, Chem 1&2, major courses, school 14 courses (14:xxx:xxx), or any required course for your major.
- May be used for no more than 2 courses.
- May only use 1 P/NC in a single semester.
- Students pursuing a minor or double major should confirm if a P/NC is acceptable with the department offering the minor/double major.

Timeline

- The last day to submit an application for P/NC is the last day to drop a course with Dean's Permission (end of the 12th week). This is NOT reversible. For courses taken during Summer Session, the application must be submitted by the end of the first week of classes.
- Starting in the fall semester of senior year, students can apply for P/NC for previous semesters if they have not used their allocation of 2 P/NC courses for their entire undergraduate careers.

Procedure

- During the appropriate time frame, fill this form out and return it to B-100.
- Grade of C or better corresponds to a PASS. A grade of D or F corresponds to a NOCR. The grade is not calculated into the gpa, however a NOCR grade is like a failure – meaning: if the course is required, it must be retaken and passed.

Student Name _____

Email _____

Student ID# _____

Date _____

Graduation Year _____

Eng'g Major Code* _____

*Engineering Major	Code
Non-engineering	001
Applied Science	073
Bioenvironmental	116
Biomedical	125
Chemical	155
Civil	180
ECE	332
Industrial	540
Mat'l Science	635
Mechanical	650

Course # _____

Course name _____

Semester&Year _____

Grade _____

Add Prefix and Change to Pass/Nocr

(Ex. 01:640:250)

(Ex. Linear Algebra)

(Ex. Spring 2003)

(Ex. C+)

(Ex. P-prefix Grade: PASS)

Dean's Signature _____

Date _____

Internal Processing:

- During Add/Drop period, enter P prefix into the RUTADMIN system, file this form in student folder.
- All other times, make a copy for student folder and send to Records and Transcripts for processing.
 - Records: Add P-prefix, change grade to Pass or Nocr .