

AUTHORIZATION FOR TRANSFER CREDIT

It is the student's responsibility to make certain that the requested courses satisfy specific degree requirements. You should consult the faculty advisor or the Dean's Office personnel with any questions. **After the course has been completed, the student must request an official transcript from the external institution to be sent to SOE**, address at top of form. *Students are **not** permitted to take courses outside of RU during fall/spring semesters without Dean's explicit permission.

Name: _____ Date: _____

Email: _____ ID#: _____

Eng'g Major: _____ Grad. Year: _____

→**STUDENT:** Please attach transfer equivalency from www.njtransfer.org for NJ county colleges. For other colleges, please attach a course description. Fill in grid below

<i>Example: Institution - Middlesex County College</i>			<i>Rutgers Equivalent</i>	
<i>MAT 131</i>	<i>Analytic Geom & Calculus I</i>	<i>4</i>	<i>01:640:151</i>	<i>4</i>

Institution _____			Rutgers Equivalent	
Course #	Course Title	Credits	Course #	Credits

ON-LINE Math/Science/Eng'g related courses are NOT acceptable.

NOTE TO EXTERNAL INSTITUTION: We hereby confirm that the student requesting permission to enroll at your institution has either successfully completed the prerequisite for this course or is currently registered for it. Transfer credit is granted upon receipt of an official transcript showing completion of the courses with grades of "C" or better. **ON-LINE Math/Science/Eng'g related courses are NOT acceptable.**

You are hereby authorized to take the above course(s) for transfer credit during:

Summer _____ Winter _____

*Fall _____ *Spring _____

*Dean's Approval _____

Authorized Staff Signature _____

Date _____